



Lawdale Junior School  
Mansford Street  
London E2 6LS

Tel: 0207 739 6258

Email: [admin@lawdale.towerhamlets.sch.uk](mailto:admin@lawdale.towerhamlets.sch.uk)

Twitter: [@lawdaleschool](https://twitter.com/lawdaleschool)

Web: <https://lawdalejuniorschool.co.uk/>

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15<sup>th</sup> September 2025

Dear Parent / Carer,

We will be running the following after school clubs this term. After school clubs run from 3.30 – 4.30pm.

If you wish your child/children to attend an after school club, please inform the class-teacher. Children can also go to the library from 3.30 – 4.30pm.

**From Monday 15<sup>th</sup> September 2025 we will be operating two pick up times only. 3:30pm pick up if you don't want your child to attend clubs and 4:30pm to pick up children after clubs. All children who have not been collected at 3:40pm will be sent to a club.**

Whilst office staff have tried to be flexible, by leaving the office to collect children who are being picked up extremely late, this cannot continue. Staff in the office have been instructed to not leave the office unattended to ensure the safety and security of all staff and pupils in the school building.

Thank you for your co-operation with this policy in advance.

Yours sincerely

Annette Rook  
(Headteacher)

|                  |                                                                      |                                 |                           |                        |                                  |
|------------------|----------------------------------------------------------------------|---------------------------------|---------------------------|------------------------|----------------------------------|
| <b>Monday</b>    | <b>Arts and Crafts<br/>Y3/4</b><br><br><b>Gardening<br/>Y3/4/5/6</b> | <b>Arts and Crafts<br/>Y5/6</b> | <b>Board Games<br/>Y4</b> | <b>Sports<br/>Y3/4</b> | <b>Library<br/>3.30 – 4.30pm</b> |
| <b>Tuesday</b>   |                                                                      |                                 |                           |                        | <b>Library<br/>3.30 – 4.30pm</b> |
| <b>Wednesday</b> | <b>Sports<br/>Y5/6</b>                                               | <b>Gardening<br/>Y3/4/5/6</b>   |                           |                        | <b>Library<br/>3.30 – 4.30pm</b> |
| <b>Thursday</b>  |                                                                      |                                 |                           |                        | <b>Library<br/>3.30 – 4.30pm</b> |
| <b>Friday</b>    |                                                                      |                                 |                           |                        | <b>Library<br/>3.30 – 4.30pm</b> |